

HOLY TRINITY PARISH PASTORAL COUNCIL MEETING MINUTES

November 16, 2017

1. Meeting called to order; Father Kuforiji leads the meeting off with prayer.
2. Roll call: Father George, Geri Procetto, Marcia Ren, Francis Stadelman and Jeff Turner are members present. Member Mike Hahn is excused. Others Present: Mike and Sharon Hennick, Allison Hundley, Bill and Kathy Phillips and Kathleen Stadelman.
3. Minutes approved, with noted changes, motion, seconded and carried.
4. There were no new members to install.
5. Reports from Committees:
 - Father George gave the report that things are going well at St. Johns. They are preparing for Advent and their annual Christmas Bazaar. No dates provided.
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 - B. Altar Society report provided by Kathleen Stadelman. At the recent meeting it was decided to have a reverse Advent Calendar basket in the back of the church. They are encouraging parishioners to bring a non-perishable food item for the basket. At the end of Advent the items collected along with cash donations will be donated to the Good Neighbor program. There will be a luncheon at Billy Smoothbores on 27January 2018 at 11:15 am; Mass will be at 10:30 am. The Society will also again collect baby items this year; more to come on that item. There was discussion about the Thanksgiving Dinner and the number in attendance was approximately 75. There was discussion about decorating the church for Christmas, it will need to be coordinated with Mike Hennick. The Society is sponsoring a Honduran student for \$600 and donated \$300 to the Knights of Columbus.
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 - C. DRE/Wednesday Community Night (WCN): Reported by Sharon Hennick. There were 75 people at the Thanksgiving Dinner. There is some concern regarding a homeless man that has been coming, particularly when it is time to leave. Need sponsor/cooks for the 29th. December 6th is the only WCN in that month. December 13th is the Penance Service, Stephanie will host. The WCN have been going on since the school year 2002/2003! January 10 will be the first dinner of the year. All Souls banners: we should offer them to the families, to be

picked up between 1 and 10 December. After the 10 December they'll be disposed.

Someone mentioned maybe we can mail one to Pete Paradies' daughter. Geri suggested to have someone call the families to pick them up. There were no volunteers. The banners will be placed in the back of the church for pick up. Sharon had questions regarding the Christmas Mass schedule – and does it include a 5 pm Children's Mass. She also inquired about the need for any readers at Mass to have been confirmed. Father George answered that they should be. She will do something different this year as she is not sure how many children she will have. Mike Hennick reported on Youth Group: there are 3 kids coming pretty regularly. Ellie is very dedicated, she even chose to spend her birthday coming to Youth Group! Mike expressed concern about not having parental involvement (coming to Mass) with these kids and how it will affect their continued spiritual development. Kathleen commented that it would be good to have the Hall usage schedule separated out for better usage.

- D. Spirituality: Reported by Kathleen Stadelman. Kathleen reminded the council of the retreat at the Peaceful Waters Retreat Center that is happening on 18 November and stated there may be parking problems. If there is nothing going on at the Odd Fellows hall, people can park there. Father Kuforiji mentioned the name of a new parishioner who might be interested in going.
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- E. Liturgy/Music: Reported by Kathleen Stadelman. Nothing new to report. Kathleen stated that it is great to have the piano! Allison will need to have the Christmas Mass schedule soon. Father George confirmed that there will be a Children/Family Mass at 5 pm on Christmas Eve. Father also stated that Sunday Mass is still obligatory even though Christmas is on Monday.
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- F. Cemetery: Reported by Kathy Phillips. The grounds look great! The grounds keepers are doing a great job. Kathy spoke on the end of life requirements of our faith; that cremation is accepted, but the faithful must be buried in sacred ground. A doctrinal article "Ad Resurgendum Cum Christo" was presented. Emphasis was impressed upon not scattering the ashes of the dead. The cemetery has several casket plots with somewhat limited choices for location. There are more cremation spots available. Father George announced that Susan Funk is filming a movie in the area and wants to use the Holy Trinity Cemetery in the film. Kathy explained that there are 3 cemeteries and Father may want to inform the company of this. The council expressed concern regarding the content

of the film. Father explained that he had made inquiries as to what the film was about and its content.

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- G. Parish and Family Life: Sharon reported that the Halloween Party was a success, that Elaine and her daughter, Laura Doffing did much of the work. Reminded the council that Elaine Caldwell has retired and that we need someone in this position. Kathy Phillips stated that the parish should create a job description for the position. Jeff suggested that the position going forward should be one of a coordinator and organizer and that the person shouldn't be expected to do everything or participate in every event.
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- H. Maintenance: Someone reported that the outside light by the Chapel is out intermittently. Geri reported that the light is out on the exit to the driveway and that the driveway arrows need repainting as she has encountered people exiting the entry. Kathleen reported that one of the toilet seats in the women's bathroom needs replaced as it has a tear making it unsanitary. Francis reported that we should look into replacing all the post lights on the property as it is a safety concern. Mike Hennick stated that the city's street light on the driveway is also intermittent and that someone should call the city to have it checked. Father George reported that the Archdiocese had a safety and health inspector who inspected the parish ground. He reported on the results of the inspection. The fire extinguishers have not been checked in years and need to be inspected annually. Kathleen reported that she's seen information on a recall on fire extinguishers. Kathleen volunteered to seek information on the recall. Allison suggested that the Parish have a maintenance person that could be in charge of maintenance. Someone reported that the AA room still has a water problem when it rains hard. Mike reported that there is a problem with the gutter and drain being plugged frequently and when the gutter overflows, the water has nowhere else to go. The only way to really fix the problem is to elevate the floor above grade to make the water drain away from the building. Someone reported that the bells on the church are still not fixed. Geri stated that we should just hire an electrician to come in and fix all the electric problems. Jeff stated if we do that, we should prioritize the health and safety issues over the desirable fixes such as the bells. Geri made a motion to hire an electrician, Marcia seconded the motion, MSC. Geri stated that we need a handicapped parking spot in front of the Hall. Marcia motioned to have handicapped spot painted near the Hall and repaint the driveway arrows, Geri seconded, MSC. Jeff asked Father what the deadline for the inspection items to be completed. Father answered February 7,

2018. Jeff volunteered to look into the bells and getting new or re-inspected fire extinguishers.

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- Social Justice: Reported by Allison. Two weeks ago, 3 apples and other food items were given to a homeless young man. He was also invited to EAT (Everyone At Table). 1 gas card was given out. Teresa gave money to a person. E.A.T. Inc. gave \$500.00 to the Knights of Columbus and \$500.00 to the Veterans of Foreign Wars, for their Christmas food baskets.
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- J. Finance: Reported by Mike Hennick. Arlene Soto is moving away and leaving her position. Mike has taken over the chair. Mike reported that the finances are good and that the last Finance Council meeting was focused on the new church. Someone stated that we need to get the financials from Arlene. Mike reported that all the financial data is in Quickbooks and is available. Geri asked for a financial report and stated that this council should have a report. Both Mike and Father George stated that the Archdiocese has strict rules on parishes publicizing financial information.
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- K. Hall Rental: Reported by Francis. There have been 2 rentals since last meeting. Kathy brought up the cost. States she was charged for usage. Francis stated there should be no charge to parishioners. Brought up safety as it relates to what happened in Texas with the church shooting. There were other discussions. Jeff suggested that this type of safety training is provided by law enforcement. That someone should call BPD to organize this, perhaps on a Wednesday during WCN. No one volunteered.

Old Business:

- 1. Jeff reminded everyone of the sign up in the back of the church for the upcoming Shroud of Turin talks this lent. Someone reported that an announcement wasn't done at the Vigil Mass.
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- 2. Mike Hennick reported that the environmental studies have been completed on the old church.

New Business:

- 1. Lay Eucharistic Minister training is upcoming. Discussed announcements for all church ministries.
- 2. Need new Parish and Family Life Ministry Leader: Tabled.

- 3. Next meeting: Scheduled for January 25, 2018

Father Kuforiji closed the meeting with prayer.

Respectfully submitted,

Jeffery W. Turner, Chair